

Sunset Water District
P.O. Box 368, Laporte, Colorado 80535

(Year of the end of the current term after name; addresses—Fort Collins, CO 80521)

Gary Spivak (2027) President	503 N. Hollywood	970-221-2546 (home)
Mark Easter (2029) Secretary	2820 Cherry Lane	970-988-9274 (cell)
Nancy Morehouse (2029) Treasurer	505 N. Hollywood	970-692-3801 (cell)
Alex Hagman (2029) Vice-President	540 N Hollywood	970-618-1167 (cell)
Debbie Younkin (2027) At-Large	2727 Laporte Ave	970-231-4639 (cell)

Accountant: Cathy Turley, 23435 County Road 35, La Salle, Colorado 80645; telephone direct: 970-356-9722, cell: 970-396-6588, toll-free: 888-900-8265; fax: 970-656-3477; e-mail: sunsetwaterfc@gmail.com. Payments to: Sunset Water District, P.O. Box 272596, Fort Collins, Colorado 80527-2596.

Meter Reader & Maintenance: Al Hinojosa, 2830 Laporte Ave., Fort Collins, Colorado 80521; 484-9920.

Environmental Consultant & Certified Operator: Alberts Water and Wastewater, Specialists, Inc., P.O. Box 273119, Fort Collins, Colorado 80527; 494-1610.

AGENDA – BOARD OF DIRECTORS MEETING – May 21, 2026
Location: Home of Gary Spivak, 503 N. Hollywood Street, Fort Collins

- BOARD TASK REQUIREMENTS:
 - May
 - An annual audit of the financial affairs of the district must be completed and filed with the Office of the State Auditor by July 31 (C.R.S. 29-1-603). June 30 is the statutory deadline for the auditor to submit an audit report to the special district governing board. (C.R.S. 29-1-606(1)(a). Check to see if we have received our Exemption from Audit that was submitted by March 31.
 - Originally signed oath of office and bond (public officials performance bond) must be filed with district court clerk within (30) days of the election and a copy of each filed with the Division after the regular election. See C.R.S. 32-1-901 for bond amounts for Treasurer and other directors. Certification of the Election Results are due to the division within thirty (30) days of the election (C.R.S. 1-11-103(3).
 - June
 - Schedule hydrant flushing if it has not yet been done.
 - Schedule inventory of the shed, if needed.

- Send Consumer confidence (Water Quality) report to district residents.
 - Conduct lead and copper testing every two years or as required by the state – check with our Water Operator to make sure this gets done if it falls within this year.
- Call to Order (Gary) 4pm
- Review and approve minutes from the previous meeting (Mark)
- Maintenance and Repairs (Al)
- Financial Information
 - Financial reports (Cathy)
- New Business
 - Discuss Policy on Open Records Act requests (Gary)
- Old Business:
 - Update on the electronic water meters pilot project (Gary)
 - Water conservation policy? (Gary)
 - ADU policy continued discussion (Gary)
 - Job Descriptions and procedures (Debbie)
- Date for next meeting is June 18, 2026
- Adjourn