

# Sunset Water District

P.O. Box 368, Laporte, Colorado 80535

(Year of the end of the current term after name; addresses—Fort Collins, CO 80521)

<b>Gary Spivak</b> (2027) President	503 N. Hollywood	970-221-2546 (home)
<b>Mark Easter</b> (2029) Secretary	2820 Cherry Lane	970-988-9274 (cell)
<b>Nancy Morehouse</b> (2025) Treasurer	505 N. Hollywood	970-692-3801 (cell)
<b>Alex Hagman</b> (2029) Vice-President	540 N Hollywood	970-618-1167 (cell)
<b>Debbie Younkin</b> (2027) At-Large	2727 Laporte Ave	970-231-4639 (cell)

**Accountant:** Cathy Turley, 23435 County Road 35, La Salle, Colorado 80645; telephone direct: 970-356-9722, cell: 970-396-6588, toll-free: 888-900-8265; fax: 970-656-3477; e-mail: [sunsetwaterfc@gmail.com](mailto:sunsetwaterfc@gmail.com).

Payments to: Sunset Water District, P.O. Box 272596, Fort Collins, Colorado 80527-2596.

**Meter Reader & Maintenance:** Al Hinojosa, 2830 Laporte Ave., Fort Collins, Colorado 80521; 484-9920.

**Environmental Consultant & Certified Operator:** Alberts Water and Wastewater, Specialists, Inc., P.O. Box 273119, Fort Collins, Colorado 80527; 494-1610.

## ***AGENDA – BOARD OF DIRECTORS MEETING – October 16, 2025***

***Location: Home of Gary Spivak, 503 North Hollywood Street, Fort Collins.***

- BOARD TASK REQUIREMENTS:
  - October
    - If the State Auditor has granted extension (received prior to July 30 filing deadline), this is the final date an audit may be filed (Section 29-1-606(4), C.R.S.)
    - October 15 is the statutory date for budget officer to submit the proposed budget to the Board of Directors (Section 29-1-105, C.R.S.)
  - November
    - November 16 begins the 60-day window to provide annual “transparency” notice to electors for 2024. Section 32-1-809, C.R.S.
    - December 31 is the deadline for adopting budget and appropriating money, if not levying property taxes. Section 29-1-108(2), C.R.S.
    - By December 31, the Board shall enact “Resolution to Appropriate Funds” for the ensuing fiscal year. Section 29-1-108(4), C.R.S. The penalty for failing to do so is that the district is restricted to 90% of its current year’s appropriation for operation and maintenance expenses.
    - By January 15 – Pursuant to Section 32-1-809, C.R.S., an annual “transparency” notice must be provided to eligible electors.
    - By January 1, the district must file a current, accurate map of the district’s boundaries with the County Assessor, Clerk and

Recorder of Larimer County and the Division of Local  
Government. Section 32-1-306, C.R.S.

- Call to Order (Gary) 4pm
- Minutes from the previous meeting (Debbie) 4:05pm
- Maintenance and Repairs (Al) 4:10-4:20pm
- Financial Information
  - Financial reports (Cathy) 4:20-4:30
- New Business
- Old Business:
  - Status of Leak Detection Tests (Nancy) (4:30 – 4:35)
  - Wrap-up of Lead Pipe Detection Tests (Gary & Alex) (4:35-4:40)
  - Begin work on the Procedures and Operations Manual (Gary & Debbie) (4:40-5:00)
- Date for next meeting is Thursday, November 20, 2025 (Gary)
- Adjourn