Sunset Water District

P.O. Box 368, Laporte, Colorado 80535

(Year of the end of the current term after name; addresses–Fort Collins, CO 80521)

Gary Spivak (2027) President	503 N. Hollywood	970-221-2546 (home)
Mark Easter (2029) Secretary	2820 Cherry Lane	970-988-9274 (cell)
Nancy Morehouse (2025) Treasurer	505 N. Hollywood	970-692-3801 (cell)
Alex Hagman (2029) Vice-President	540 N Hollywood	970-618-1167 (cell)
Debbie Younkin (2027) At-Large	2727 Laporte Ave	970-231-4639 (cell)

Accountant: Cathy Turley, 23435 County Road 35, La Salle, Colorado 80645; telephone direct: 970-356-9722, cell: 970-396-6588, toll-free: 888-900-8265; fax: 970-656-3477; e-mail: sunsetwaterfc@gmail.com. Payments to: Sunset Water District, P.O. Box 272596, Fort Collins, Colorado 80527-2596.
Meter Reader & Maintenance: Al Hinojosa, 2830 Laporte Ave., Fort Collins, Colorado 80521; 484-9920.
Environmental Consultant & Certified Operator: Alberts Water and Wastewater, Specialists, Inc., P.O. Box 273119, Fort Collins, Colorado 80527; 494-1610.

AGENDA – BOARD OF DIRECTORS MEETING – January 15, 2026
Location: Home of Gary Spivak, 503 N. Hollywood Street, Fort Collins

- BOARD TASK REQUIREMENTS:
  - January Tasks
    - By January 31, the Board shall file with the Dept. of Local Government, a certified copy of adopted budget, including budget message and any resolutions adopting the budget, appropriating money, and fixing the rate of any mill levy. Section 29-1-113(1), C.R.S.
    - At the first regular Board meeting of the new calendar year, designate the "official" posting place for 24-hour (agenda) notice of district meetings and the website address must be provided to the Department of Local Affairs. If a website is chosen, this must be reported to the Department of Local Affairs on the form located at https://cdola.colorado.gov/local/government per House Bill 19-1087. The district must designate one physical location within the district boundaries for posting in the event of an exigent or emergency circumstance which prevents posting or public access to the online webpage. Section 24-6-402(2)(c), C.R.S.
    - In January 2025, schedule a special board meeting to review written documentation that needs to be digitized.
  - February Tasks:
    - By March 31 - Deadline for qualifying entities to request exemption from audit from the State Auditor using the Application for Exemption from Audit. For information call Local Government Audits, Office of State Auditor, at 303-869-3000. The ceiling amount for a local government to qualify for

exemption from audit is $750,000. 29-1-604(3), C.R.S.

- Call to Order (Gary) 4pm
- Review and approve minutes from the previous meeting (Mark)
- Maintenance and Repairs (Al)
- Financial Information
    - Financial reports (Cathy)
- New Business
    - SWD policy regarding ADUs where additional water use will be required (Gary)
    - Review and approve Alberts Services Contract for 2026
- Old Business:
    - Procedures and Operations Manual (Debbie)
    - Vendor List (Debbie)
    - Digitizing old SWD files (Mark)
        - Costs
        - Schedule special meeting to review and organize archived documents for digitizing
    - Upgrading existing water meters (Gary)
- Date for next meeting is February 19, 2026 (Gary)
- Adjourn